

**TOWN OF HARRIETSTOWN  
TOWN BOARD MINUTES  
DATE: THURSDAY OCTOBER 24, 2019**

**CALL TO ORDER:**

Supervisor Kilroy called the meeting to order at 5:00 P.M.

**ROLL CALL/PLEDGE TO THE FLAG**

Supervisor Kilroy Present  
Councilman Riley Present  
Councilwoman Meagher Present  
Councilwoman Schrader Present  
Councilwoman Mallach Excused

Also in attendance Town Bookkeeper Beth Bevilacqua, Highway Superintendent Craig Donaldson, Franklin County Legislator Lindy Ellis, Mary Brown, Joe and Sally Spadaro, Ashley Milne.

**AGENDA APPROVAL**

**MINUTES APPROVAL:**

Approval of the Minutes of the Regular Board Meeting of October 10, 2019. The minutes for the 10 of October Meeting were approved as presented to the Board. (Riley, Schrader;m/s/p)

**WARRANT 20 OF 2019:**

**GENERAL FUND     \$8220.77**

**AIRPORT FUND     \$560,901.84**

**GENERAL FUND OUTSIDE     \$202.75**

**HIGHWAY FUND OUTSIDE     \$4233.27**

**SEWER DISTRICT     \$140.62**

**TRUST AND AGENCY     \$19,554.72**

**PASSERO ASSOCIATES**  
**3-36-0105-71-19     \$45,871**  
**3.36-0105-73-19     \$708,628**

The above listed vouchers were approved for payment as listed above. (Meagher, Riley;m/s/p)

## **AGENDA APPROVAL**

### **COMMUNITY GROUP:**

Lindy Ellis informed the board that the Franklin County Board of Legislators will hold a video conference on the Franklin County 2020 Budget at 5pm November 6<sup>th</sup> in the Board Room at the Village Offices.

Lindy Ellis gave an update regarding the Upstate Cellular Taskforce and information on expanding Broadband services.

### **SUPERVISOR:**

Updates from the Supervisor

Budget update/Preliminary Budget

Health Care – a Motion was made to keep all active Employees on the Excellus Platinum 4 Plan and switch all Retirees to Excellus Plan N (Meagher, Schrader;m/s/p)

A motion was made to pay ROOST Invoice #8032 in the amount of \$12,500.00 (Meagher, Schrader;m/s/p)

Bookkeeper Beth Bevilacqua was given permission to attend NYGFOA seminar November 14<sup>th</sup> in Lake Placid. This includes all reasonable and allowable expenses for the Bookkeeper.

(Schrader, Meagher;m/s/p)

Motion was made to have the Public Hearing for the Budget Year 2020 on Wednesday October 30<sup>th</sup> at 4:30pm in the Board Room at the Harrietstown Town Hall. (Riley, Meagher;m/s/p)

### **BUILDINGS:**

Work Report

### **DEWEY MOUNTAIN**

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### **HIGHWAY:**

Work Report

Motion was made for approval to take available highway crew to the equipment show in Syracuse on 10/30/2019. This includes all reasonable and allowable expenses. (Riley, Meagher; m/s/p)

### **AIRPORT:**

**2 Resolutions for NYSDOT Grants**

**ACCEPT NYSDOT AVIATION CAPITAL PROJECT AGREEMENT**

**WHEREAS:** the Town of Harrietstown has received a grant from the Federal Aviation Administration to pay 95% of the allowable costs incurred in accomplishing the following project at Adirondack Regional Airport:

Rehabilitate East Ramp Apron – Approximately 10,000 Sq. Yds., Including Associated Markings and Drainage Improvements - (Design)  
FAA AIP Project No. 3-36-0105-71-2019

**WHEREAS,** the New York State Department of Transportation is offering a matching grant to the federal grant for 50% of the non-federal share of eligible costs.

**WHEREAS,** the Town of Harrietstown has committed funds for the local share of project costs. Funding shares for project costs are as follows:

Federal	\$	43,577
State	\$	1,147
Local	\$	1,147
Total Project Cost	\$	<u>45,871</u>

**WHEREAS,** if the Town of Harrietstown and/or the FAA notifies the NYSDOT that the Town of Harrietstown has requested and received an increase in federal funding for the project based on increased eligible costs, and has authorized the proportionate increase in local funding, the New York State share noted above shall be increased proportionately up to a maximum increase of 15%.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Harrietstown enter into an agreement with the State of New York for financial assistance for the project described above for Adirondack Regional Airport;

**RESOLVED,** that the Supervisor of the Town of Harrietstown be authorized to execute all necessary documents on behalf of the Town of Harrietstown with NYS in connection with the project; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary documents in connection with the project.

Whereupon the resolution was put to a roll call vote and the following recorded:

Supervisor Kilroy	Aye
Councilman Riley	Aye
Councilwoman Meagher	Aye
Councilwoman Schrader	Aye
Councilwoman Mallach	Excused

**ACCEPT NYSDOT AVIATION CAPITAL PROJECT AGREEMENT**

**WHEREAS:** the Town of Harrietstown has received a grant from the Federal Aviation Administration to pay 95% of the allowable costs incurred in accomplishing the following project at Adirondack Regional Airport:

Acquire/Replace Aircraft Rescue & Fire Fighting (ARFF) Vehicle (Index B – Class 4)  
FAA AIP Project No. 3-36-0105-73-2019

**WHEREAS,** the New York State Department of Transportation is offering a matching grant to the federal grant for 50% of the non-federal share of eligible costs.

**WHEREAS,** the Town of Harrietstown has committed funds for the local share of project costs. Funding shares for project costs are as follows:

Federal	\$	673,196
State	\$	17,716
Local	\$	17,716
Total Project Cost	\$	<u>708,628</u>

**WHEREAS,** if the Town of Harrietstown and/or the FAA notifies the NYSDOT that the Town of Harrietstown has requested and received an increase in federal funding for the project based on increased eligible costs, and has authorized the proportionate increase in local funding, the New York State share noted above shall be increased proportionately up to a maximum increase of 15%.

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**RESOLVED,** that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary documents in connection with the project.

Whereupon the resolution was put to a roll call vote and the following recorded:

Supervisor Kilroy	Aye
Councilman Riley	Aye
Councilwoman Meagher	Aye
Councilwoman Schrader	Aye
Councilwoman Mallach	Excused

**HOUSING AUTHORITY:**

**SPECIAL DISTRICT:**

**BUSINESS PARK:**

A motion was made to accept the proposal from Northwood Engineering for the completion of the new APA Permit at the Business Park. (Meagher, Riley;m/s/p)

**CODE/ZONING:**

**COMMENTS FROM BOARD MEMBERS:**

**ADJOURN:**

A Motion was made to go into executive session to discuss part-time Deputy Clerk and part-time Deputy Tax Collector position. The regular Board meeting Adjourned at 5:55 P.M. (Schrader, Meagher;m/s/p)

**Executive Session**

Upon approval of the Town Clerk the Board agrees to offer Sabrina Harrison a part-time position as Deputy Town Clerk and Deputy Tax Collector with an hourly rate increase of \$2.00 per hour. (Meagher, Schrader;m/s/p)