

**TOWN OF HARRIETSTOWN  
TOWN BOARD MINUTES  
DATE: THURSDAY, January 23, 2020**

Call To Order at 5:00PM

Roll Call

Supervisor Kilroy Present  
Councilman Riley Present  
Councilwoman Schrader Present  
Councilwoman Milne Present  
Councilwoman Mallach Present via video-conference

Also Present Chamber of Commerce Director Patrick Murphy, Harrietstown bookkeeper Elizabeth Bevilacqua, Deputy Town Clerk Sabrina Harrison, Highway Supervisor Dan Martin, Harrietstown Justice Ken McLaughlin, Airport Manager Corey Hurwitch, Lutz Goesser and Mary Brown.

**MINUTES APPROVAL:**

Approval of the Minutes of the Organizational Meeting of January 2, 2020. (Riley, Schrader;m/s/p)

**WARRANT 01 OF 2020:**

**GENERAL FUND \$100,584.07**

**AIRPORT FUND \$106,117.88**

**GENERAL FUND OUTSIDE \$6,487.77**

**HIGHWAY FUND OUTSIDE \$79860.38**

**SEWER DISTRICT \$208.89**

**PASSERO ASSOCIATES**

Airfield Lighting Improvements 3-36-0105-69-18 16632 \$7,810.81

Environ Assess obstruction removal 3-36-0105-67-17 16628 \$1,181.81

The above listed vouchers were approved for payment as presented to the board. (Schrader, Milne;m/s/p)

## **AGENDA APPROVAL**

### **COMMUNITY GROUP:**

Saranac Lake Chamber Presentation

Patrick expressed his gratitude to the Board for the support the Town has given the chamber. The chamber is currently working on a Spring event to replace Daffest, they are also holding a youth job fair May 4<sup>th</sup> with BOCES.

Motion made by Councilwoman Mallach to pay the chamber the \$12,500 requested in the budget (Mallach,Riley; m/s/p)

Mary Brown is requesting more information about Broadband and the cable television franchise. Supervisor Kilroy would like to get Kevin Eagan here to answer questions and provide more information. The board would like to try and have him come to the 2<sup>nd</sup> meeting in February, feb27th.

Ken McLaughlin to discuss security in the courtroom and Town Hall building. He would like to add 4 more cameras to the available spots in the system that is already in place. He would also like panic alarms for the lobby, the courtroom and the clerk's office. The board would like to meet before the February 13<sup>th</sup> meeting at 4:30pm with Ken and have him show them exactly where the cameras will be and what coverage they will have.

### **SUPERVISOR:**

Updates from the Supervisor.

Joe Spadaro would like to be reappointed to the Board of Assessment Review . Motion to accept Joe Spadaro on the B.A.R. for another 5yrs was approved (Riley, Schrader;m/s/p)

Motion also made, pending who is leaving, to accept Stacey Allott as the new member of the Harrietstown Planning Board.(Schrader, Milne;m/s/p)

Primary and Election Polling site agreement for 2020.  
Motion to approve Polling site agreement(Riley, Milne;m/s/p)

Reappointment of Marten Tichenor as Sole Assessor for a six year term.  
Motion to reappoint Marten Tichernor as sole assessor for the Town of Harrietstown for another 6 year term. (Schrader, Milne;m/s/p)

### **BUILDINGS:**

Work Report

### **DEWEY MOUNTAIN:**

**HIGHWAY:**

Work Report

3 people were interview for the Motor Equipment Operator position at the highway, board agrees with the recommendation to hire Billy Donaldson, the town will need to advertise for a Airport Service Worker position.

**AIRPORT:**

1 – Taxiway B & Remote Parking Project (design only) Grant Application and associated paperwork – Request board approval for Supervisor to sign documents below. See email dated 1/15/20 from Maria Kraska for additional details and all attachments.

- a) grant application,
- b) work order,
- c) sponsor certifications, and
- d) negotiation of fee letter.

Motion was granted to approve and for Supervisor Kilroy to sign requested documents (Schrader, Milne; m/s/p)

2 – Obstruction Removal Project (design & construct) pre application – Request board approval and Supervisor’s signature for pre application. See email dated 1/16/20 from Maria Kraska for information and attachment.

Motion was granted to approve preapplication and have supervisor Kilroy sign requested documents (Schrader, Milne;m/s/p)

3 – Obstruction Removal Project (design and construct) SEQR – As part of the obstruction removal planning process a State Environmental Quality Review (SEQR) is required. Lisa Cheung of Passero Associates is preparing the form and information that will be emailed to you by this Monday (1/20) afternoon. This will be the first step in beginning a coordinated review for the obstruction removal as well as designating the lead agent.

Motion was granted to be the designated lead agent(Riley, Schrader;m/s/p)

4 – Runway 5/23 Rehabilitation Project (Construction) pre application – Request board approval and Supervisor’s signature for pre application. See email dated 1/16/20 from Maria Kraska for information and attachment.

Motion was granted to approve pre-application and have Supervisor Kilroy sign requested Documents (Riley, Milne; m/s/p)

5 – Advocacy Day –

Motion granted to give permission to attend Advocacy day (Schrader, Milne;m/s/p)

6 – Hangar for sale -

A hanger is for sale for \$289,000, Supervisor Kilroy would like Jim Marh to review the contract with the current tenants before making any decisions.

7 – Summary report –

The pump on the furnace in the FEO building needs to be replaced, Motion granted for Corey to purchase new pump and have it installed immediately(Kilroy, Schrader; m/s/p)

**HOUSING AUTHORITY:**

Appoint Jordanna Mallach Fair housing officer for Harrietstown Housing Authority  
Motion granted to appoint Councilwoman Mallach as the fair housing officer for Harrietstown Housing Authority (Riley, Milne, Mallach Abstained; m/s/p)

**SPECIAL DISTRICT:**

**BUSINESS PARK:**

**CODE/ZONING:**

**COMMENTS FROM BOARD MEMBERS:**

**ADJOURN:**

Motion to adjourn at 6:50pm (Riley, Schrader; m/s/p)