

SUPPLEMENT
TO THE
ADOPTED
TOWN BUDGET

FOR THE

TOWN OF HARRIETSTOWN

FOR THE YEAR
2019

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

GENERAL FUND "A"

BUDGET CODE A1010 TOWN BOARD (\$31,500)

A1010.1 PERSONAL SERVICES (\$27,500)
Four Councilmen salary: \$6,500 each, \$26,000
Deputy Supervisor stipend \$1,500

A1010.4 CONTRACTUAL EXPENSES (\$4,000)
Conferences / mileage: \$3,000
Local Seminars: \$1,000

BUDGET CODE A1110 TOWN JUSTICES (\$41,450)

A1110.1 PERSONAL SERVICES (\$33,450)
Justice Salary: \$16,725 each (2)

A1110.4 CONTRACTUAL EXPENSES (\$8,000)
Stationary & Postage: \$2,800
Transcripts/Jurors: \$400
Telephone: \$1,800
Computer Service: \$1,300
Schools, Conferences, memberships: \$700
Law Books: \$500

BUDGET CODE A1130 MUNICIPAL COURT (\$44,710)

A1130.1 PERSONAL SERVICES (\$36,710)
Court Clerk salary: \$16.84 x 2080 hours = \$36,110
Overtime: \$600

A1130.4 CONTRACTUAL EXPENSES (\$8,000)
Computer service contract: \$1,300
Supplies/Conferences/Stationary: \$4,000
Software Program: \$1,100
Miscellaneous: \$600
Law Books, etc: \$1,000

BUDGET CODE A1220 SUPERVISOR (\$60,992)

A1220.1 PERSONAL SERVICES (\$52,992)
Supervisor salary: \$15,500
Bookkeeper salary: \$37,492

A1220.2 EQUIPMENT (\$500)
Equipment as needed: \$500

A1220.4 CONTRACTUAL EXPENSES (\$7,500)
Travel/mileage /Conferences: \$5,000
Telephone: \$1,500
Misc. supplies: \$1,000

BUDGET CODE A1320 INDEPENDENT AUDITING (\$13,000)

A1320.4 CONTRACTUAL EXPENSES (\$13,000)
Annual independent audits as required for grants and compliance requirements
Preparation of Annual Audit for NYS Comptroller

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

BUDGET CODE A1330 TAX COLLECTION (\$13,162)

- A1330.1 PERSONAL SERVICES (\$9,162)
Deputy tax collector salary \$15.27 x 600 hrs = \$9,162
- A1330.4 CONTRACTUAL EXPENSES (\$4,000)
Postage for tax bills, envelopes, etc.: \$3,000
Office supplies, envelopes, etc: \$550
Legal advertising: \$100
Conferences/Seminars: \$350

BUDGET CODE A1340 BUDGET OFFICER (\$6,000)

- A1340.1 CONTRACTUAL EXPENSES (\$6,000)
Preparation of the annual budget and meetings with the board and oversight of bookkeeping functions

BUDGET CODE A1355 ASSESSOR (\$83,212)

- A1355.1 PERSONAL SERVICES (\$66,612)
Assessor salary: \$39,012
Assessment clerk salary: \$16.63 x 1560 hrs = \$25,950
OT for meetings (excluding BAR): \$1,000
BAR clerk: \$250
- A1355.2 EQUIPMENT (\$2,000)
½ Cost of Copy Machine
- A1355.4 CONTRACTUAL EXPENSES (\$15,000)
Board of Assessment and Review Supplies, BAR stipend/BAR meals and travel:
RPSV4 Charge back, advertising, office supplies, telephone, internet, travel, mileage,
dues, law updates, mailings, etc.
Miscellaneous expenses such as Small Claims, repairs, etc:
Attorney Fees/certiorari settlements:

BUDGET CODE A1380 FISCAL AGENT (\$5,000)

- A1380.4 CONTRACTUAL EXPENSES (\$5,000)
Estimated amount needed for Fiscal Agent to prepare Bond/BAN paperwork

BUDGET CODE A1410 TOWN CLERK (\$77,060)

- A1410.1 PERSONAL SERVICES (\$73,555)
Town clerk salary: \$59,810
Deputy town clerk: \$15.27 X 900 hrs = \$13,745
- A1410.4 CONTRACTUAL EXPENSES (\$3,500)
Telephone: \$800
Conferences, seminars, etc.: \$1,700
Office Supplies: \$600
Miscellaneous supplies/Internet Service, etc: \$400

BUDGET CODE A1420 ATTORNEY (\$26,500)

- A1420.1 PERSONAL SERVICES (\$25,000)
Town attorney salary: \$25,000
- A1420.4 CONTRACTUAL EXPENSES (\$1,500)
Litigation, research, appraisals, etc.: \$1,500

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

BUDGET CODE A1430 PERSONNEL/ADVERTISING (\$10,000)

- A1430.4 CONTRACTUAL EXPENSES (\$10,000)
Town wide advertising, public notices, policy updates, employee appreciation etc.

BUDGET CODE A1450 ELECTIONS (\$350)

- A1450.4 CONTRACTUAL EXPENSES (\$350)
Meals and miscellaneous expenses: \$350

BUDGET CODE A1460 RECORDS MANAGEMENT (\$3,000)

- A1460.4 CONTRACTUAL EXPENSES (\$3,000)
Office Supplies: \$300
Records restoration/preservation: \$2,700

BUDGET CODE A1620 BUILDINGS (\$329,763)

- A1620.1 PERSONAL SERVICES (\$82,763)
Superintendent of Buildings salary: $\$22.90 \times 2080 \text{ hrs} = \$47,632$
Custodian salary: $\$16.89 \times 2080 \text{ hrs} = \$35,131$

- A1620.1 PERSONAL SERVICES
Overtime: \$12,000

- A1620.2 EQUIPMENT (\$30,000)
Maintenance and Repairs as needed. \$30,000

- A1620.4 CONTRACTUAL EXPENSES (\$85,100)
Fuel Oil: \$33,000
Electricity: \$12,000
Plumbing/Heating repairs & Maint: \$12,000
Painting: \$5,000
Housekeeping supplies: \$6,000
Landfill: \$2,100
Misc/Pest Control/Water: \$3,000
Elevator contract, miscellaneous rentals: \$7,000
Electrical repairs: \$5,000

BUDGET CODE A1670 CENTRAL PRINTING/MAILING (\$26,000)

- A1670.4 CONTRACTUAL EXPENSES (\$26,000)
Postage for General Fund: \$14,000
Service contract on copier: \$2,590
Stationery, envelopes, copy paper and toner: \$3,880
Rental of postage meter: \$5,530

BUDGET CODE A1680 CENTRAL DATA PROCESSING (\$20,000)

- A1680.2 EQUIPMENT (\$5,000)
Equipment as needed: \$5,000

- A1680.4 CONTRACTUAL EXPENSES (\$15,000)
Miscellaneous software/repairs including upgrade to Town Clerk Software; \$1,130
Yearly maintenance/updates for current software in use: \$8,870

BUDGET CODE A1910 UNALLOCATED INSURANCE (\$55,000)

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

A1910.4 CONTRACTUAL EXPENSES (\$55,000)
Insurance liability for general fund including buildings, automobile, official's liability, boiler and umbrella coverage

BUDGET CODE A1920 MUNICIPAL DUES (\$3,000)

A1920.4 CONTRACTUAL EXPENSES (\$3,000)
Dues/memberships to various organizations such as NYS Association of Town, NYS Town Clerks, Franklin County Highway, NYS Highway Superintendent's, NYS Assessors

BUDGET CODE A1990 CONTINGENT (\$35,000)

A1990.4 CONTRACTUAL EXPENSES (\$35,000)
Represents approximately 2% of total appropriations to cover emergencies and unplanned expenditures

BUDGET CODE A3010 SAFETY (\$1,000)

A3010.4 CONTRACTUAL EXPENSES (\$1,000)
Safety Training: \$1,000

BUDGET CODE A3310 TRAFFIC CONTROL (\$7,000)

A3310.4 CONTRACTUAL EXPENSES (\$7,000)
Signs as needed: \$1,500
Painting/stripping of roads/maintenance of paint machine: \$5,500

BUDGET CODE A3510 DOG CONTROL (\$13,105)

A3510.4 CONTRACTUAL EXPENSES (\$13,105)
Annual contract with Tri-Lakes Humane Society

BUDGET CODE A4010 BOARD OF HEALTH (\$5,000)

A4010.4 CONTRACTUAL EXPENSES (\$5,000)
Life flight Helicopter: \$5,000

BUDGET CODE A5010 SUPERINTENDENT OF HIGHWAYS (\$76,500)

A5010.1 PERSONAL SERVICES (\$71,500)
Superintendent of Highways salary: \$70,000
Stipend for Deputy Superintendent of Highways: \$1,500

A5010.4 CONTRACTUAL EXPENSES (\$5,000)

.400, Misc	\$200
.401, Postage	\$175
.402, Stationary	\$100
.403, Telephone	\$1,200
.404, Travel	\$2,000
.405, Mileage	\$400
.407, Tool	\$300
.408, Equip repairs	\$300
.409, Advertising	\$200
.410 Miscellaneous	\$125

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

BUDGET CODE A5132 TOWN GARAGE (\$19,250)

A5132.4	CONTRACTUAL EXPENSES (\$19,250)	
	.410, First Aid	\$500
	.411, Electric	\$4,250
	.412, Fuel oil	\$7,000
	.413, Electrical repairs	\$1,000
	.414, Heating repairs	\$500
	.415, Plumbing repairs	\$500
	.416, Drug/Alcohol testing	\$500
	.417, Landfill	\$500
	.418, Equipment repairs	\$1,000
	.419, Housekeeping	\$2,000
	.420, VSL water	\$500
	.421 Miscellaneous	\$1,000

BUDGET CODE A5182 STREET LIGHTING (\$14,000)

A5182.4	CONTRACTUAL EXPENSES (\$14,000)	
	Electricity usage for streetlights:	\$14,000

BUDGET CODE A6410 MARKETING (\$30,000)

A6410.4	CONTRACTUAL EXPENSES (\$30,000)	
	SL Chamber of Commerce and other publicity organizations as decided by Town Board	

BUDGET CODE A6460 INDUSTRIAL DEVELOPMENT (Bus Park) (\$7,500)

A6460.4	CONTRACTUAL EXPENSES (\$7,500)	
	Engineering, surveys, permits, etc. as needed:	\$7,200
	Adirondack Park Local Government Review:	\$300

BUDGET CODE A6510 VETERANS SERVICES (\$1,200)

A6510.4	CONTRACTUAL EXPENSES (\$1,200)	
	Contribution for care of monuments, flags, etc.	

BUDGET CODE A6772 PROGRAMS FOR AGING (\$20,000)

A6772.4	CONTRACTUAL EXPENSES (\$20,000)	
	Saranac Lake Adult Center:	\$18,000
	Meals on Wheels:	\$2,000

BUDGET CODE A7140 PLAYGROUNDS/RECREATION CENTERS (\$500)

A7140.4	CONTRACTUAL EXPENSES (\$500)	
	Gas/Oil and materials/supplies for parks:	\$500

BUDGET CODE A7150 SPECIAL RECREATION AREA (Dewey Mtn) (\$75,000)

A7150.2	EQUIPMENT (\$50,000)	
	As need funds for equipment purchase/repairs, lighting:	\$50,000
A7150.4	CONTRACTUAL EXPENSES (\$25,000)	
	Manager's Contract:	\$25,000

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

BUDGET CODE A7160 SPECIAL RECREATION AREA (Baseball) (\$5,000)

A7160.4 CONTRACTUAL EXPENSES (\$5,000)
Maintenance and upkeep of baseball fields: \$5,000

BUDGET CODE A7170 SPECIAL RECREATION AREA (Ice Rink) (\$2,000)

A7170.4 CONTRACTUAL EXPENSES (\$2,000)
Maintenance of Outdoor Rink: \$2,000

BUDGET CODE A7310 YOUTH PROGRAMS (\$15,000)

A7310.4 CONTRACTUAL EXPENSES (\$15,000)
SL Pee Wee Hockey Assoc: \$1,000
SLY Baseball Coaches/Equipment: \$1,000
Saranac Lake Civic Center: \$10,000
Empire State Games: \$1,000
Other: \$2,000

BUDGET CODE A7550 CELEBRATIONS (\$4,500)

A7550.4 CONTRACTUAL EXPENSES (\$4,500)
Saranac Lake Winter Carnival Committee: \$3,000
Village Improvement Society: \$500
First Night: \$1,000

BUDGET CODE A8160 LANDFILL (\$6,000)

A8160.4 CONTRACTUAL EXPENSES (\$6,000)
Monitoring Costs associated with closure

BUDGET CODE A8810 CEMETERIES (\$1,000)

A8810.4 CONTRACTUAL EXPENSES (\$1,000)
Gas, oil, topsoil: \$400
Truck and equipment repairs: \$600

UNDISTRIBUTED

The following budget codes are accounts used to record appropriations that will be paid to other governments, agencies, etc. for payroll taxes, health benefits, insurances, etc.

BUDGET CODE A9010.8 NYS RETIREMENT SYSTEM (\$60,000)

Estimated amount due to retirement system for employees pension fund

BUDGET CODE A9030.8 SOCIAL SECURITY (\$40,000)

Estimated amount needed to pay town's share of FICA/Medicare

BUDGET CODE A9040.8 WORKER'S COMPENSATION (\$20,000)

Estimated amount needed to pay for worker's compensation insurance

BUDGET CODE A 9055.8 DISABILITY INSURANCE (\$500)

Estimated amount needed to pay for employees disability insurance

BUDGET CODE A9060.8 HEALTH INSURANCE (\$150,000)

Estimated amount needed to pay employees and retirees health insurance
Single (4), Employee/Spouse (2), Employee/Children (1), Family (4) plus retirees (3)

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

BUDGET CODE A9710.6 DEBT SERVICE – PRINCIPAL (\$35,000)

Estimated principal payment for Town Hall Renovations Serial Bonds. Balance after 12/2017 principal payment - \$830,000

BUDGET CODE A9730.6 DEBT SERVICE – PRINCIPAL (\$58,000)

Estimated principal payment for Retaining Wall/Dewey Purchase. Balance after principal 2/2019 paydown payment - \$158,000

BUDGET CODE A9710.7 DEBT SERVICE – INTEREST (\$26,500)

Estimated interest payment for Town Hall Renovations

BUDGET CODE A9730.7 DEBT SERVICE – INTEREST (\$6,000)

Estimated interest payment for Retaining Wall/Dewey Purchase

GENERAL FUND “A” REVENUES

A1081 -- PAYMENTS IN LIEU OF TAXES (\$5,500)

Estimated amount to be paid by property owners who have tax-exempt status such as Trudeau Institute, North Star Industries, and others.

A1090 -- INTEREST AND PENALTIES ON REAL PROPERTY (\$5,000)

Estimated amount to be received for late payment of taxes. Penalty accrues from February 1 until March 31

A1255 -- CLERK FEES (\$800)

Estimated amount to be collected by Town Clerk for such items as marriage licenses, photocopies, etc.

A2001 -- PARK AND RECREATION FEES (\$3,500)

A2192 -- CHARGES FOR CEMETERY SERVICE (\$500)

Estimated amount for sale of plots in town cemetery

A2401 -- INTEREST AND EARNINGS ON INVESTMENTS (\$1,000)

Estimated amount to be earned on town investments

A2450 -- COMMISSIONS/FRANCHISE FEES (\$23,000)

Time Warner Franchise Agreement

A2412 -- RENTAL OF REAL PROPERTY, OTHER GOVERNMENTS (\$34,000)

Estimated amount to be received from the rental of space to other governments such as Department of Motor Vehicles, Village of Saranac Lake and others

A2542 -- MARRIAGE LICENSES (\$1,250)

Estimated amount to be received from the issuance of marriage licenses

A2544 -- DOG LICENSES (\$1,000)

Estimated amount to be received from the issuance of dog licenses

A2655 -- FINES AND FORFEITED BAIL (\$45,000)

Estimated amount to be received from NYS for handling court cases

A2770 -- MISCELLANEOUS REVENUE (\$4,000)

Estimated amount of unanticipated revenue

A3001 -- STATE AID PER CAPITA (\$25,000)

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

Estimated amount to be received from NYS for per capita aid

A3005 -- MORTGAGE TAX (\$85,000)

Estimated amount to be received from NYS from recording mortgages

GENERAL FUND OUTSIDE "B"

BUDGET CODE B1990 CONTINGENT (\$3,000)

B1990.4 CONTRACTUAL EXPENSES (\$3,000)
Amount to cover unforeseen expenditures, emergencies

BUDGET CODE B3620 SAFETY INSPECTION (\$45,825)

B3620.1 PERSONAL SERVICES (\$39,625)
Code officer salary (one-half): \$29,580
One-half of clerk salary at: \$15.45 x 650 hrs = \$10,045

B3620.4 CONTRACTUAL EXPENSES (\$6,200)
Internet, dues, fax, travel/training, software updates, etc.: \$6,200

BUDGET CODE B4010 HEALTH (\$17,500)

B4010.4 CONTRACTUAL EXPENSES (\$17,500)
Stipend for Health Officer: \$700
Upper SL: \$3,000
Kiwassa Association for water testing: \$5,000
Lake Colby Shore Owners Assoc. milfoil project: \$8,000
Corey's Residents Assoc: \$300
Lake Clear Association for water testing: \$500

BUDGET CODE B6772 PROGRAMS FOR AGING (\$3,000)

B6772.4 CONTRACTUAL EXPENSES (\$3,000)
Lake Clear Adult Center: \$3,000

BUDGET CODE B7150 RECREATION PROGRAMS (\$25,500)

B7150.4 CONTRACTUAL EXPENSES (\$25,500)
SL Youth Activities Program: \$15,000
SL Youth Center (aka The Getaway): \$9,000
Franklin County Snowmobilers: \$1,500

BUDGET CODE B8010 ZONING (\$46,325)

B8010.1 PERSONAL SERVICES (\$40,125)
Zoning officer salary (one half): \$29,580
One-half of clerk salary: \$15.45 x 650 =s \$10,045
Overtime for meetings: \$500

B8010.4 CONTRACTUAL EXPENSES (\$6,200)

Miscellaneous expenses to include advertising, cell phone, repairs, travel/training, software updates, etc.: \$6,200

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

UNDISTRIBUTED

The following budget codes are accounts used to record appropriations that will be paid to other governments, agencies, etc. for payroll taxes, health benefits, insurances, etc.

BUDGET CODE B9010.8 NYS RETIREMENT SYSTEM (\$10,000)

Estimated amount due to retirement system for employees pension fund

BUDGET CODE B9030.8 SOCIAL SECURITY (\$6,600)

Estimated amount needed to pay town's share of FICA/Medicare

BUDGET CODE B9040.8 WORKER'S COMPENSATION (\$4,000)

Estimated amount needed to pay for worker's compensation insurance

BUDGET CODE B9055.8 DISABILITY INSURANCE (\$100)

Estimated amount needed to pay for employee's disability insurance

BUDGET CODE B9060.8 HEALTH INSURANCE (\$28,000)

Estimated amount needed to pay employees (1) health insurance

GENERAL FUND OUTSIDE "B" REVENUES

B2110 -- ZONING FEES (\$2,500)

Estimated amount to be received from fees for zoning amendments, site plan reviews, use variances, etc.

B2260 -- PUBLIC SAFETY, OTHER GOVERNMENTS (\$700)

Inspections of other government facilities

B2401 -- INTEREST AND EARNINGS ON INVESTMENTS (\$500)

Estimated amount to be earned on town investments

B2555 -- BUILDING PERMITS (\$37,500)

Estimated amount to be received from the issuance of building permits outside the Village of Saranac Lake but within the Town of Harrietstown

B2770 -- MISCELLANEOUS REVENUE (\$500)

Estimated amount of unanticipated revenue

B3101 -- PER CAPITA STATE AID (\$13,579)

Estimated amount to be received from NYS for per capita aid

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

HIGHWAY FUND OUTSIDE "DB"

BUDGET CODE DB1990 CONTINGENT (\$10,000)

DB1990.4 CONTRACTUAL EXPENSES (\$10,000)

Amount to be used for unanticipated expenditures, emergencies

BUDGET CODE DB5110 GENERAL REPAIRS (\$134,170)

DB5110.1 PERSONAL SERVICES (\$92,170) (summer hours)

Three MEO employees for 1200 hours at \$20.55 per hour = \$73,980

One Laborer for 1040 hours at \$17.49 per hour = \$18,190

DB5110.4 CONTRACTUAL EXPENSES (\$42,000)

.422, Gas, \$4,000

.423, Diesel fuel, \$14,000

.424. Nuts/Bolts, etc., \$1,500

.425, Welding supplies \$1,500

.426, Chemicals, \$2,000

.427, Cleaning cloths, \$500

.428, Iron/steel, \$1,000

.429, Patching/crusher run, \$14,000

.430, Uniforms/safety equipment, \$3,500

BUDGET CODE DB5112 CAPITAL IMPROVEMENTS (\$124,000)

DB5112.2 CAPITAL IMPROVEMENTS (\$65,000)

Miscellaneous town road repairs and blacktopping Lake Street, Bartlett Carry and other roads owned by the town. This amount includes the grant from Assemblyman Billy Jones for Bartlett Carry (see State Aid Revenue)

BUDGET CODE DB5130 MACHINERY (\$91,320)

DB5130.1 PERSONAL SERVICES (\$49,320)

Mechanic salary: 2080 hours at \$23.23 per hour : \$48,320

Overtime: \$1,000

DB5130.4 CONTRACTUAL EXPENSES (\$42,000)

.402, Oils, lubricants, \$3,000

.403, Anti-freeze, \$700

.404, Grease, \$700

.405, Tires, \$6,000

.406, Replacement parts, \$16,000

.407, Radio maintenance: \$1,000

.408, Equipment rentals, \$7,000

.409, Tool purchase/replacement, \$4,000

.410, Wires, ends, drills, blades, \$1,600

.411, Paint, etc., \$1,000

.412, Outside repairs, \$1,000

BUDGET CODE DB5142 SNOW REMOVAL (\$158,752)

DB5142.1 PERSONAL SERVICES (\$54,252)

Three MEO employees for 880 hours at \$20.55 per hour = \$54,252

DB5142.4 CONTRACTUAL EXPENSES (\$104,500)

.412, Gas, \$3,500

.413, Diesel fuel, \$20,000

.414. Plow blades & shoes, \$6,000

.415, Sand, \$28,000

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

.416, Salt, \$40,000
.417, Parts, \$4,000
.418, Sand hauling, \$3,000

BUDGET CODE DB5148 SNOW REMOVAL OTHER GOVERNMENTS (\$26,000)

DB5148.1 PERSONAL SERVICES (\$26,000)

Overtime pay, three employees for 200 hours at \$30.83 for snow removal, \$18,498
Overtime pay, one employee: 200 hours @ \$34.85: \$6,970

UNDISTRIBUTED

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BUDGET CODE DB9010.8 NYS RETIREMENT SYSTEM (\$35,000)

Estimated amount due to retirement system for employees pension fund (5)
(DeFuria, Kennedy(1/2), Martin, Muncil, Strack)

BUDGET CODE DB9030.8 SOCIAL SECURITY (\$17,000)

Estimated amount needed to pay town's share of FICA/Medicare

BUDGET CODE DB9040.8 WORKER'S COMPENSATION (\$15,000)

Estimated amount needed to pay for worker's compensation insurance

BUDGET CODE DB9060.8 HEALTH INSURANCE (\$85,000)

Estimated amount needed to pay highway employees health insurance (4 1/2)
(DeFuria, Kennedy(1/2), Martin, Muncil, Strack)

BUDGET CODE DB9785.6 DEBT SERVICE – PRINCIPAL (\$94,000)

Estimated principal payments on installment purchase loans:

--2014 Western Star Tandem - \$29,235
--2017 Western Star Tandem - \$40,326
--2017 F-550 Pickup - \$23,954

BUDGET CODE DB9785.7 DEBT SERVICE – INTEREST (\$11,000)

Estimated interest payments on installment purchase loans:

--2014 Western Star Tandem - \$1,710
--2017 Western Star Tandem - \$7,866
--2017 F-550 Pickup - \$1,317

BUDGET CODE DB9950.9 INTERFUND TRANSFERS (\$125,000)

Amount to be transferred to Equipment Reserve Fund for purchase of new equipment

HIGHWAY FUND OUTSIDE "DB" REVENUES

DB2302 -- SERVICES OTHER GOVERNMENTS (\$85,000)

Estimated amount to be received from Franklin County for snow and ice removal

DB2401 -- INTEREST AND EARNINGS ON INVESTMENTS (\$200)

Estimated amount to be earned on town investments

DB2650 – SALES OF SCRAP MATERIAL (\$500)

Estimated amount on sale of metal, etc.

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

DB2770 -- MISCELLANEOUS INCOME (\$500)

DB2772(3) -- INTERFUND REVENUE (\$800)

Reimburse for gas for cemetery and code officer

DB3501 -- CONSOLIDATED HIGHWAY AID (\$35,000)

Estimated amount to be received from NYS for repairs to highways (CHIPS)

DB3502 -- State Aid (DOT Special Grant) (\$50,000)

Amount to be received for resurfacing Bartlett Carry Road (Assemblyman Jones grant)

DB5031 -- INTERFUND TRANSFER (\$125,000)

Amount to be transferred to Equipment Savings account

ADOPTED

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

AIRPORT FUND "AP"

The Airport Fund operates slightly differently than the other municipal funds in that it is classified as an Enterprise Fund. In this regard, the Airport Fund operates more like a small business. As a small business it buys items for resale at a profit whereas a typical municipal fund is strictly not-for-profit. A brief explanation of the various categories contained in the Airport Fund for the Town of Harrietstown is given below:

BUDGET CODE AP1910.401 UNALLOCATED INSURANCE (\$75,000)

Represents estimated amount to cover the premiums for various insurance coverages involved in operating and airport.

BUDGET CODE AP1990.401 CONTINGENT (\$15,000)

Estimated amount for emergencies or unforeseen expenses

BUDGET CODE AP3010.400 SAFETY TRAINING (\$15,000)

Estimated amount for training seminars, drills, etc.

BUDGET CODES AP5610.101 - AP5610.401 ADMINISTRATION (\$117,000)

Estimated amount of salary for airport manager (\$76,500); clerk, (\$35,000); amount to be used for airport manager for materials /supplies, dues, etc. incurred in performing the duties of airport manager (\$5,500)

BUDGET CODE AP5615.401 PROFESSIONAL FEES (\$13,000)

Estimated amount needed to pay for litigation fees, auditing fees done by outside professionals, etc

BUDGET CODE AP5615.402 – AP5615.405 PROMOTION/MARKETING (\$4,000)

Estimated amount needed to promote the airport.

BUDGET CODE AP5620.101-401 LINE SERVICE AND MECHANIC (\$374,570)

Estimated amount for salaries for 6 full-time line service technicians (\$275,184); One (1) half time laborer (\$18,190) overtime and after hours for line service technicians (\$35,000); salary and overtime for mechanic (\$48,320); materials/supplies, dues, etc. needed to perform duties of line service technicians and mechanic (\$12,300)

BUDGET CODE AP5625.202-205 EQUIPMENT (\$17,000)

Estimated amount for purchase of equipment as needed: \$17,000

BUDGET CODE AP5630.401 - AP5630.436 OPERATING EXPENSES (\$363,150)

Estimated amount of money needed for normal day to day operation of the facilities as listed in the budget.

BUDGET CODE AP5840.410 - AP5840.413 RESALE ITEMS (\$1,033,289)

These items are products and/or services that the airport purchases and resells to customers at a profit.

BUDGET CODE AP5900.410 CREDIT CARD DISCOUNT (\$40,000)

Estimated amount of bank charges based on a percentage of credit card sales. Some credit cards have no service fee.

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

UNDISTRIBUTED

BUDGET CODE AP9010.8 NYS RETIREMENT SYSTEM (\$65,000)

Estimated amount due to retirement system for employee pension fund (9.5)
(Hurwitch, Gibbs, Girouard, Girouard, Hewitt, Nadon, Donaldson, O'Neil, Kilroy)

BUDGET CODE AP9030.8 SOCIAL SECURITY (\$28,500)

Estimated amount needed to pay town's share of FICA/Medicare

BUDGET CODE AP9040.8 WORKER'S COMPENSATION (\$17,500)

Estimated amount needed to pay for worker's compensation insurance

BUDGET CODE AP9055.8 DISABILITY INSURANCE (\$300)

Estimated amount needed to pay employees disability insurance

BUDGET CODE AP9060.8 HEALTH INSURANCE (\$180,000)

Estimated amount needed to pay employees insurance (9.5)
(Hurwitch, Gibbs, Girouard, Girouard, Hewitt, Kennedy (1/2), Nadon, O'Neil, Donaldson, Kilroy)

BUDGET CODE AP9950.900 TRANSFER TO AIRPORT EQUIPMENT RESERVE (\$30,000)

Amount to be transferred to equipment reserve fund for purchases of equipment.

BUDGET CODE AP9950.901 TRANSFER TO CAPITAL PROJECTS (\$76,700)

Estimated amount to be transferred to capital projects fund for payment of approved projects for 2017. Includes town share (2.5%) of projects only.

AIRPORT FUND "AP" REVENUES

BUDGET CODES AP1770.101 - AP1770.117 (\$1,776,500)

These revenue codes represent the amount expected to be received from the sale of products and/or services to customers.

BUDGET CODES AP2401 – AP2770 USE OF MONEY & PROPERTY/LEASES (\$168,558)

These items represent the amount expected to be received on the lease and/or rental of facilities at the airport. Lease and rental agreements are reviewed on a periodic basis. Account code AP2401 represents the amount of money to be earned from interest on invested idle funds.

BUDGET CODES AP2890.101 - AP2890.109 MUNICIPAL SUPPORT (\$44,350)

These revenue codes represent estimated amounts to be received from local governments to help in the operation of the airport.

BUDGET CODE AP 5031 – INTERFUND TRANSFER (\$30,000)

Amount to be transferred to equipment reserve account

BUDGET SUPPLEMENT TOWN OF HARRIETSTOWN FOR THE YEAR 2019

FIRE PROTECTION FUND "SF"

SF3410.400 -- FIRE CONTRACT (\$305,000)

Estimated 2019 amount of Fire contract with Village of Saranac Lake for fire protection in the town: \$300,100

SF3410.401 -- RESCUE CONTRACT (\$42,000)

Estimated 2019 amount of Rescue contract with Saranac Lake Volunteer Rescue Squad: \$40,000

SF3410.402 -- RESCUE CONTRACT (\$3,500)

Rescue contract with Tupper Lake Volunteer Ambulance and Emergency Service

ADOPTED